

COUNTERFEIT, FRAUDULENT AND SUSPECT ITEMS POLICY

Athena Professional Technical Services (Athena PTS) Limited was formed in 2011 and is an independent privately-owned company providing electrical engineering services offering electrical advisory, design consultancy, project support, installation, contracting, and operation and maintenance services.

At Athena PTS, the quality and safety of our services is our overriding priority. We believe that the co-operation and clarity of our supply chain is essential to maintaining the highest standards for all the goods and services we provide.

We understand the potential risks concerning the supply of Counterfeit, Fraudulent and Suspect Items (CFSI) within the supply chain, and to this end we only use suppliers that can demonstrate the quality and source of the goods that we require

CFSI are materials and equipment whose origin, age, composition, configuration, certification status or other characteristic (including whether or not the material has been used previously) has been falsely represented in any of the following way:

- misleading marking of the material, labelling or packaging
- misleading documentation
- misuse of branding and quality marks
- any other means, including failing to disclose information.

Athena PTS is committed to preventing such items from getting into the supply chain and being passed onto to clients.

All Athena PTS employees which are involved in the purchasing of goods have been informed of the potential for CFSI and advised that all goods must be purchased directly from the manufacturers or from approved and official distribution channels.

If any CFSI items are discovered within the Athena PTS supply chain, we will notify our customers immediately so that they may cease the use of this item and inform any other parties which may be using them.

These items should then be quarantined and destroyed, and not returned to the supplier to prevent them from re-entering the supply chain

Athena PTS Limited Directors and the Management team have ensured that this management system policy has been implemented maintained and is reviewed for continuing suitability at the scheduled management review meetings.

This policy has been communicated to all applicable persons working for and on behalf of Athena PTS and is available to all interested parties through the company website.



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Neil Smith – Director



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Mark Skeels – Director



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David Shawcross – Director



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Keith Bennett – Director

Date: 1st September 2024